



28th International Montessori Congress July 27 – 30, 2017, Prague

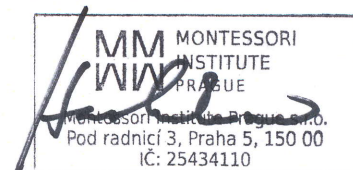
Volunteer Terms & Conditions

By accepting a volunteer assignment, you also agree to the following Terms & Conditions.

1. I understand and agree that MIP relies on my promise to volunteer as scheduled and accordingly, I must be available for my particular assignment as scheduled. I shall attend any orientation online sessions as requested or required by MIP.
2. I understand that as a volunteer, I will receive no compensation for my services. I understand that I may be assigned to work together with paid employees of MIP.
3. I understand that if I use my own privately owned vehicle on MIP business, that MIP is not liable for damages incurred either to me, the vehicle or to others.
4. While on assignment as a volunteer, I shall not engage in religious, political, self-promoting activities, or any unauthorized commercial activity. I shall abide by all other standards of conduct as outlined in policies established by MIP.
5. I hereby confirm that I do not, and shall not, have the authority to incur obligations on behalf, or otherwise bind MIP.
6. I understand that there may be media coverage of certain events as part of the 2017 International Montessori Congress. I agree that I shall not grant radio, television or press interviews, or otherwise initiate or accept media contact relating in any way to MIP or the Congress. Should my likeness be photographed, taped or otherwise recorded by MIP or the media, I irrevocably consent to the reproduction and use of such photography, tapes or other recordings without compensation to me and hereby assign any rights I may have to MIP.
7. I agree to hold in confidence any information disclosed to me concerning the business activities of MIP, and relating to any confidential or proprietary data, and agree not to divulge such information to any person or persons unless I have received written authorization from MIP. I agree not to remove any documents or materials (whether computer-generated, hard copy, audio or otherwise) from any of the offices or other locations in which the MIP conducts business without prior written consent from the MIP Staff. I agree not to use any photographic or recording equipment within any of the offices or other locations in which MIP conducts business.
8. I hereby assign MIP all right, title and interest in and to any work product developed or created by me for MIP in connection with my services as a volunteer. I acknowledge that this assignment further extends to any and all profits derived from the sale, use or other application of any such work product or part thereof.
9. I agree that I will not hold MIP, its employees, agents, sponsors, donors, or volunteers responsible for any inquiries or losses I might incur while performing volunteer assignments for MIP or the 2017 International Montessori Congress. I hereby release and agree to indemnify and hold harmless MIP, its employees, agents, sponsors, donors, or volunteers against any and all claims, demands, and causes of action for damages brought by me or by any party on my behalf. The release is intended to be binding on my heirs and assigns.

**Pathway to Peace:
Montessori Education For Social Change**

www.montessoricongress2017.org



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MONTESSORI
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MONTESSORI
INSTITUTE
PRAGUE



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Policies & Procedures

By accepting a volunteer assignment, you also agree to the following Policies & Procedures.

The following kinds of misconduct are prohibited:

- ◆ Dishonesty, including provision of false information, alteration or misuse of documents, impersonation, misrepresentation, or fraud.
- ◆ Physical or verbal abuse, intimidation, harassment, or sexual harassment of another person or group of persons. Sexual harassment includes unwelcome physical touching or sexually offensive language that interferes with an employee's or student's performance.
- ◆ Deliberate or careless endangerment; tampering with safety alarms or equipment; violation of specific safety regulations; failure to render reasonable cooperation in any emergency; possession or use of firearms, knives (excepting non-spring pocket knife), other weapons, explosives, or fireworks on site.
- ◆ Obstruction or forcible disruption of regular MIP or Congress activities, including interference with the free speech and movement of academic community members; refusal to identify oneself when requested or to obey any other lawful instruction from the Executive Director or other MIP official to discontinue or modify any action which is judged disruptive.
- ◆ Obscene, indecent, or grossly inconsiderate behavior; exposure of others to highly offensive conditions; disregard for the privacy of self or others.
- ◆ Theft, abuse, or unauthorized use of personal or public property, including unauthorized entrance into MIP/Prague Congress Center facilities and possession of stolen property.
- ◆ Illegal use, sale or possession of stimulants, intoxicants or drugs.
- ◆ Use or possession of open containers of alcoholic beverages in Prague Congress Center other than at approved locations and events.
- ◆ Gambling in Prague Congress Center or at organized Congress activities.
- ◆ Failure to comply with the lawful directions of any MIP official, or staff member who is acting in performance of duties of position or is explicitly assuming responsibility on behalf of MIP in the absence of a particular official. (Emergency orders may supersede some written regulations.) Volunteers who receive orders, which they consider unreasonable although not illegal must obey them at the time and may bring a formal complaint later against the issuing staff members in writing to the Executive Director.
- ◆ Deliberate incitement of others to commit any of the prohibited acts by providing assistance or encouragement to others engaged in them, or by failure to separate oneself clearly from a group in which others are engaged when there is sufficient time and opportunity.

MIP volunteers and staff should report any violations of this conduct agreement to the Executive Director immediately. Knowingly withholding information regarding a violation will also result in a disciplinary process.

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